

**MINUTES OF THE REGULAR MEETING  
PARKS AND RECREATION ADVISORY BOARD  
TOWN OF CHINO VALLEY**

**MAY 1, 2018  
4:00 P.M.**

The Parks and Recreation Advisory Board of the Town of Chino Valley met for a Regular Meeting in the Chino Valley Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

**1) CALL TO ORDER**

Chair Todd League called the meeting to order at 4:06 p.m.

**2) ROLL CALL**

Present: Todd League, Chair; Carrie Barnes, Board Member; Debbe Hacke, Board Member; Donna Armstrong, Board Member

Staff Present: Recreation Coordinator Hailey Byrd; Community Services Director Scott Bruner; Lead Parks Maintenance Carlos Meadmore; Recreation Lead Dallas Gray

**3) APPROVAL OF MINUTES**

- a) Consideration and possible action to accept the March 13, 2018 meeting minutes.

MOVED by Board Member Carrie Barnes, seconded by Board Member Donna Armstrong to approve the March 13, 2018 regular meeting minutes.

**Vote:** 4 - 0 PASSED - Unanimously

- b) Consideration and possible action to accept the April 3, 2018 meeting minutes.

MOVED by Board Member Donna Armstrong, seconded by Board Member Carrie Barnes to approve the April 3, 2018 regular meeting minutes.

**Vote:** 4 - 0 PASSED - Unanimously

**4) PARKS & RECREATION MANAGER'S REPORT**

Board Members were introduced to Dallas Gray, the new Recreation Lead.

**5) COMMITTEE CHAIR REPORT**

- a) Committee Chair - Todd League  
b) Recreation Committee - Donna Armstrong

c) Aquatics Committee - Carrie Barnes

Ms. Byrd and Mr. Bruner reported that the Town Council approved a pool fee increase of 50 cents for 2018 and 25 cents for the following two years until 2020. There will be a mandatory 30-day waiting period for the fee increase, with an effective date of May 24, 2018. The pool will officially open on May 25th.

Ms. Byrd reported on the following:

- Aquatics will provide one five-hour swim session instead of two sessions.
- There will be swim lessons throughout the week and on Saturdays. Saturday classes will be an hour long for four weeks, and kids will be Red Cross certified if they pass the final swim test.
- Aquafit will be Monday, Wednesday and Friday's. Price remains at \$45.00.
- There will be a lap swim and parent/tot family time in the evenings for people working during the day.
- Non-swimmers will be free this year and will be required to wear a wristband. Kids age 0-2 are free. Fees will be charged for youth ages 3-17, adults and seniors.
- For next year, the Board is working toward having a discount for sibling swim lessons when more than one child is enrolled in lessons.

Ms. Gray stated she would look into the Silver Sneakers program for people 65 and older. She stated many people go into the YMCA in Prescott because they have the Silver Sneakers program and she believes the Chino pool would be full if they implemented the program as well. The program provides payment of \$3.50 per person, per visit. It is less than the regular charge, but Chino may not be getting the business at all without the program.

d) Parks & Trails - George Cooper

e) Finance Committee - Eric Smith

6) **CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

7) **CORRESPONDENCE**

8) **OLD BUSINESS**

a) Discussion and review of Chino Mud Run.

The Board discussed the following:

- Staff updated the event website, changing the name from Chino Mudder to the new name of Chino Mud Run.
- The Board needs to establish wave times (family waves, competitive wave, team waves). The first wave will be the competitive wave at 8:00 a.m. with the second wave beginning at 8:40 a.m. The competitive wave typically takes about 20 minutes, followed by an awards ceremony. The Board needs to assign a theme to each wave so that participants know what wave to sign up for on the website.
- The Board determined the following wave times. Participants must be at least 7 years of age or older:
  - Competitive Team: 8:00 a.m.
  - Open Adult: 8:40 a.m.
  - Open Family: 9:00 a.m.
  - Open Adult: 9:20 a.m.
  - Open Team: 9:40 a.m.
  - Open Family: 10:00 a.m.
  - Costume: 10:20 a.m.
  - First Responder 10:40 a.m.
  - Open Family: 11:00 a.m.
  - Open Adult: 11:20 a.m.
  - Any Age: 11:40 a.m.
- T-shirt design and order – Staff cannot order until registration numbers are in, but staff will submit the design to the same vendor as last year and to a new vendor for prices. The Board discussed giving away the old t-shirts and bottles to a church or the Boys and Girls Club.
- Staff will begin pricing water bottles and medals, and will talk to APS about the gift bags they provided in years past.
- The Board wants to purchase a golf cart at Chino Rentals for \$2,500 that could be used in a medical emergency and it would benefit the recreation department for future events.
- Hometown Radio Group will provide free advertising and tickets with the same package as last year.
- There needs to be a new food truck for this year's event.
- A need to find shade for the event.
- Kevan Larson with LDS church did a private kids event last year and donated material and equipment, and he would like to do the same event on June 2 for donations. The Board discussed asking Mr. Larson to move the date to July. Mr. Meadmore discussed the work he had to do at the event site but he would make it work if the date could not be changed; the site will be as is and they will not be able to alter anything or use the water.

## 9) NEW BUSINESS

- a) Discussion regarding 4th of July event.

Board Members discussed the following:

- The Fourth of July has been organized by a committee group of nonprofits and paid for by the committee and the Town. The Town is becoming more involved and the committee is not sure what their role will be in the future. If the Town took the event over completely, they would have to pay for the various things.
- This year there will be five inflatables, two water slides, face painters, and dunk tank (first dibs because the tank was paid for last year, but never used); free activities, including watermelon eating, three-legged race, and sack races; midway arcade with 25 cent games and toddler train; the pool being open for free; live music; and food trucks.

- There is a need for volunteers to man water slides, train, snow cone areas, dunk tanks, midway arcade, entry ways, security and concession stands (the group retained the right to sell pickles, hot dogs, nachos, pretzels, ice cream and bottled water). The volunteer age limit needs to be around 14-years of age and over and they need to be careful about the adults that will be working with children.
- The possibility of getting volunteers to walk around dressed as jokers, jugglers, or on stilts.
- They still need an MC for the event and someone to sing the National Anthem. The Board members suggested a girl that was part of Prescott Idol.
- The need to secure generators for different areas of the event.
- The next meeting for the Fourth of July event set for May 17 at 4:00 p.m. at the Senior Center.

**10) FUTURE AGENDA SUGGESTIONS**

**11) ADJOURNMENT**

MOVED by Board Member Donna Armstrong, seconded by Board Member Debbe Hacke to adjourn at 5:21 p.m.

**Vote:** 4 - 0 PASSED - Unanimously

Submitted: May 15, 2018.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: June 5, 2018.