

**MINUTES OF THE REGULAR MEETING
ROADS AND STREETS COMMITTEE
TOWN OF CHINO VALLEY**

**MONDAY, JANUARY 11, 2021
4:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Jack Miller, Mayor; Corey Mendoza, Vice-Mayor; Ron Romley, Secretary; Robert Johan (remotely), Committee Member; Dean Echols, Committee Member; Wayne Napier, Committee Member

Absent: James Wise, Committee Member

Staff Present: Frank Marbury, Public Works Director/Town Engineer; Mark Davis, Street Superintendent; Tom Armstrong, Councilmember; Erin Deskins, Town Clerk

1) CALL TO ORDER

2) ROLL CALL

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the August 10, 2020, regular meeting minutes.

MOVED by Mayor Jack Miller, seconded by Committee Member Robert Johan (remotely) to approve the August 10, 2020, regular meeting minutes.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Secretary Ron Romley, Committee Member Robert Johan (remotely), Committee Member Dean Echols, Committee Member Wayne Napier

6 - 0 PASSED - Unanimously

4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

Frank Marbury reported the following:

- Road 2 North was chip sealed during fall, and that portion of the project was completed.
- The slurry seal bids were opened on December 23. One bid was received from VSS Slurry Inc. for just under \$1.1 Million. The budgeted amount was \$1.4 Million. Neighborhoods to be crack sealed and slurry sealed are Park Side Village, Bright Star, Highlands Ranch, Mollie Rae, Mesa View, and Appaloosa I and II. It would be going to Council for approval.
- The Road 2 North Plans are progressing. The scope of the project included pavement removal and replacement from Highway 89 to Peppertree Lane. There was a geotechnical design done, and they were looking at different treatments and pavement designs. The hope was to have plans out to bid early spring with construction beginning by May or June. They may overlap the Road 1 North signal project, but staff would be in contact with ADOT to coordinate schedules. The consultant was also looking at trying to move the intersection of 1 East away from the power pole, which may depend on the ability to acquire right-of-way from the City of Prescott. Prescott owned 40 acres on the northeast corner of the intersection. If the road had to be shifted to get away from the poles, Prescott property may be affected on the North side of Road 2. The logistics were still being researched.
- Town staff is inventorying streets that needed or had yellow striping. If funds allowed, a contract would be issued to replace or install yellow striping on some heavier traveled arterial roadways and possibly install white stop bars at some stop signs. Staff was not sure what type of liabilities came with the striping project, but ADOT was sued for not having a median divider on Interstate 10.

5) COMMITTEE CHAIR REPORT

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

- Ken Wieland (via Zoom)– was not in favor of the Town hiring a California contractor to do the local road work and questioned why a local contractor was not being used. Members explained that Town were obligated to go out to bid and obligated to use a qualified contractor with the most advantageous and lowest price to the Town. If the citizen needed a more detailed answer, he was encouraged to reach out to the finance department for further information. Staff also explained that the project was advertised per the Town’s procurement code and there was only one responsive bid that the Town deemed to be a fair and responsive bid.

7) CORRESPONDENCE

8) OLD BUSINESS

a) Discussion regarding the five year Capital Improvement Program.

Committee Members and staff discussed the following:

- Staff provided a draft table for five years of future capital road projects for the Committee to consider, review and modify.
- The finance department said the Town could plan on approximately \$1 million per year for contractor work. Staff tried to use that number when determining projects.
- Since the neighborhood roads would be improved through the slurry seal project, staff focused more on reconstruction of the arterial roads that were falling apart.
- The slurry seal project would take care of the roads that were still salvageable.
- The Committee could review the list and then individually look at the roads to determine if the list needed to be modified.
- Staff stated the list would eventually go into the annual budget list for Council and be adopted as part of the Strategic Plan for Council.
- Committee Members thought some roads listed were in better shape than roads that were mostly dirt.
- Staff explained Coconino County had laid a one-inch overlay with cold mix and then bladed it out. This typically lasted three to five years or more depending on the traffic. Staff wanted to try it on some local roads to hopefully get more life out of the worst ones. . In house staff would be used to do the work.
- Mark Davis, Town's new Street Superintendent, gave a rundown of his experience and background. He had approximately 30 years of experience.
- Staff was considering the Sunshine Acres neighborhood that had many big patches that needed work and was considering doing cold mix blading.
- The other roads that were 80-90% gone were the roads and cul-de-sacs off Perkinsville Road.
- Staff was still working on acquiring the right- of -ways for straightening out Road 4 North. It would be a future project as the road was in bad shape. No funds had been designated for that road. The first step would be to develop a right- of -way map, or a design concept for the roadway. The project cost estimate in years past was approximately \$4 million. There were acquisition issues with the project as well. It made sense to straighten out the road because it would eventually be the main entrance into Old Home Manor. Staff would give a detailed presentation of the project at the next meeting.
- The list was organized by fiscal year, which runs from July through June of each year.
- Staff had the following recommendations, with the initial plan of three inches of asphalt over eight inches of base:
 - Fiscal year 2022:
 - 4½ North from North Reed Road to North Road 1 West
 - East Road 2 South from South State Route 89 to South Road 1 East
 - North Road 1 West from West Road 1 North to West Road 2 North
 - Fiscal year 2023:
 - Perkinsville Road from North Jerome Junction Road to the end of the Pavement. It was in bad condition and used heavily by trucks. Staff was estimating five inches of mix over 12 inches of base. The controversy was that most businesses were outside Town limits.
 - Fiscal year 2024:
 - Old Highway 89 and Rimrock from State Route 89 to the Town limits. Staff's goal was to get the road in decent shape and work out a formal agreement with the County for them to maintain the road and Town would maintain the south end of Reed Road, which was a County road and roughly the same distance.
 - Fiscal year 2025:
 - East Road 1 South from South State Route 89 to South Road 1 East.

- South Road 1 East from Fletcher Court to East Road 2 South. The cost did not include under road utilities, but staff thought they should be coordinated with the utilities' committee. Committee Members discussed the logistic of utilities in this area.
 - Fiscal year 2026:
 - North Reed Road from Road 4 North to Road 5 North
 - North Road 1 East from East Road 2 North to East Perkinsville Road. Sidewalks should be considered for this area.
- Committee Members questioned how the Town would acquire the extra funds for Fiscal Year 2023 Perkinsville Road work. It was suggested the work could end earlier than recommended, depending on funds available. Staff pointed out that 2024 estimate was for \$800,000 leaving \$200,000 remaining that could be used for 2023.
- Committee Members would check out some roads listed and others in Town.
- A map was being provided to Council to show the neighborhood roads that would receive the slurry treatment. Staff would email the map to the Committee.

9) NEW BUSINESS

10) FUTURE AGENDA SUGGESTIONS

- Five Year Capital Improvement Plan review and discussion
- Road 4 North project presentation
- Chair and Vice-Chair for Committee nominations

11) ADJOURNMENT

MOVED by Secretary Ron Romley, seconded by Committee Member Dean Echols to adjourn the meeting at 4:49 p.m.

AYE: Mayor Jack Miller, Vice-Mayor Corey Mendoza, Secretary Ron Romley, Committee Member Robert Johan (remotely), Committee Member Dean Echols, Committee Member Wayne Napier

6 - 0 PASSED - Unanimously

Submitted: February 2, 2021.

By: *Traci Lavelle, Deputy Town Clerk*

Approved: February 8, 2021.